



Member Quick Start Guide

*A guide for initial log-in to completion of Level 1
with tips for common bumps and challenges.*

Access Pathways

1. Open in your browser: www.toastmasters.org
2. Click Log In at top of page (First time users: once your club has registered you, enter your membership # or your name and click “Forgot Password” to create your unique password).
3. Enter your username and password

Choose Your Path

1. Click **Pathways** tab, and choose **Start Page**
2. Click **Choose Your Path** blue tile to take the assessment, determine your path choice and follow the prompts to order your Path (first Path is included in your membership fee). Note: You’ll be able to access your Path within 1 hour of placing your order.
3. Click on Home or TM Logo, follow steps in Access Pathways to return to Pathways home page, then click on The Navigator blue tile to learn how to navigate through Pathways, etc.

Access Your Path

1. Log in to www.toastmasters.org, Click on Pathways tab and Go to BaseCamp.
2. Click Go to BaseCamp button on Access- My- Path-Through- BaseCamp blue tile.
3. Click **Education Transcript-Access My Path** blue tile.
4. Your Path name will appear under the Active tab
5. Click **Open Curriculum** next to your Path.
6. Click **View Details** next to Level 1

Launch Your 1st Project: The Ice Breaker

1. Access your path. Click **Activate** next to Icebreaker, then **Launch** (it will open in a new window)
Tip: Click or drag this window larger until you see the navigation arrows on left and right.
Tip: If your curriculum window will not open, you may not have disabled pop-ups; click Check Compatibility tab on red menu bar at top for disable instructions for your computer type.
2. Follow the on-screen instructions to review the material and prepare your speech.
3. Schedule your speech with your club’s VP of Education.
4. Every speech has its own unique evaluation forms. Print the project evaluation resource (form) and bring to the meeting for your evaluator. This form is available on the ‘Your Evaluation’ page of your curriculum.

Complete Your Ice Breaker to Unlock other Projects

1. Launch your Icebreaker.
2. From the menu at the bottom select **Assess Your Skills – After**
3. Complete the self-assessment. Both Before & After assessments must be complete to move on.
4. You will now see **Activate** next to the other projects in your level.



THERE ARE 11 PATHS

- DYNAMIC LEADERSHIP
- EFFECTIVE COACHING
- INNOVATIVE PLANNING
- LEADERSHIP DEVELOPMENT
- MOTIVATIONAL STRATEGIES
- PERSUASIVE INFLUENCE
- PRESENTATION MASTERY
- STRATEGIC RELATIONSHIPS
- TEAM COLLABORATION
- VISIONARY COMMUNICATION
- ENGAGING HUMOR

*Every PATH has **5 LEVELS** (which consist of **14 Projects**)
(10 Required Projects + 4 Elective Projects)
Every **PROJECT** includes reading, 2 Asses-Your-Skills Surveys
(Before & After), speeches, evaluations & other tasks*

HOW TO COMPLETE LEVEL I:

Level I of your Path has 3 Projects. Projects include viewing and learning the curriculum content on-line (text, slides and/or video), speeches and performing leadership roles. Some Paths can be purchased in print format.

Project #1: The Ice Breaker - This foundational project is designed to introduce you to your club and the skills you need to begin your Toastmasters journey.

- Read and learn from the on-line curriculum about speech making and delivery
- Write and give one 4-6 minute speech about yourself

Project #2: Evaluation & Feedback - This project addresses the skills needed to give and receive feedback.

- Read and learn from the on-line curriculum about giving and receiving feedback
- Write and give a 5-7 minute speech on any topic
- Listen and read the feedback given to you by your speech evaluator
- Give the speech again, implementing the feedback you received earlier
- Evaluate another member's speech

Project #3: Research Your Topic - This project addresses strategies for selecting a topic, suggestions for research and methods for producing a well-organized speech.

- Read and learn from the on-line curriculum about researching and presenting a topic
- Write and give a 5-7 minute on your researched topic